



# EZ-1 Building Materials Exemption Certificate

## Step 1: Identify the seller

The seller must keep this certificate.  
MIDWEST ROOFING SUPPLY

Name \_\_\_\_\_

Address 5900 S LAKE FOREST DRIVE STE 400  
Number and street

Phone (\_\_\_\_) \_\_\_\_\_

McKINNEY TX 75070  
City State ZIP

## Step 2: Identify the purchaser and purchaser's certificate number

Name \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_  
Number and street

Date of purchase \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Building materials exemption certificate number of the purchaser:  
\_\_\_\_\_

## Step 3: Location or address of the real estate into which building materials will be permanently incorporated

Name of Zone or High Impact Business \_\_\_\_\_

Project Name \_\_\_\_\_

Location \_\_\_\_\_

Address \_\_\_\_\_  
Number and street

OR

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

## Step 4: Identify the building materials you are purchasing

Description of building materials purchased \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Step 5: Sign below

I certify that the building materials described above will be permanently incorporated into real estate in the location indicated above as rehabilitation, renovation, and/or new construction for this project and that I am the person who applied for and received from the Zone Administrator the building materials exemption certificate number listed in Step 2 above.

Purchaser's signature \_\_\_\_\_ Date \_\_\_\_\_

**Note to seller:** It is the seller's responsibility to verify that the purchaser's building materials exemption certificate number is valid and active. You can confirm this by using the "Verify Building Materials Exemption Certificates" tool on our website at [tax.illinois.gov](http://tax.illinois.gov). Click on the "Business Incentives and Building Materials Exemption Certification" link for access to all tools and information regarding these exemptions, including Informational Bulletin FY 2013-16.

